

# Information Notes for the Advisory Committee Members

## What is an Advisory Committee?

The Advisory Committee is a group of experienced people to whom the Club members can turn, when they want to, for help and advice. Collectively, the Club Advisory Committee can provide a fairly sizeable field of knowledge about local matters and should provide the link between the Club and the local community in which it meets.

## Duties of an Advisory Committee Member

As an Advisory Committee Member you should:

- Organise and attend at least two meetings per year with your fellow Advisory Committee Members to discuss Club matters
- Attend Club Committee meetings - if you cannot, you should contact the Chairperson and send your apologies
- Help out and promote any Club event where your assistance may be required
- Act as a mentor for any Club member
- Communicate fully and frequently with the Club Committee to ensure that things are running as they should
- To provide support whenever necessary

## Remember

Although as an Advisory Committee Member you are taking an active role to influence the way in which the Club is run, you do not have a vote at Club Committee Meetings. You must know when to withhold advice to allow Club members to think out problems on their own to ensure that you do not dominate the members.

## The Final Word

If you get stuck or just need some help or advice, no problem, just ask someone. Other than that:

***Good Luck!***

