

Information Notes for the Club Committee Members

What is a Club Committee?

Although Clubs hold weekly, general meetings, your Club will also hold Committee Meetings. These meetings should be held, ideally, once every two months. They are a time where major and minor decisions can be made and voted upon, and as a Committee Member, you have a vote!

Duties of a Committee Member

As a Club Committee Member you should:

- Attend every Committee meeting - if you cannot, you should contact the Chairperson and send your apologies
- Take an active part in making the decisions by expressing your views (in a polite manner!)
- Carry out the decisions of the Committee with a good will, even if they are against your own views

The Rights of a Committee Member

As a Committee Member you have certain rights. These are:

- To be heard
- To receive correct and up to date information
- To be consulted and have a full say in the decision making
- To take credit for work done and to share any rewards which may result

Remember

As a Committee Member you are taking an active role in the way the Club is run, and what goes on. If you want something to change, you have a role as part of the Club Committee to help that change happen.

The Final Word

If you get stuck or just need some help or advice, no problem, just ask someone. Other than that:

Good Luck!

