

Information Notes for Suggested Club Roles

Why does the Club have different roles?

As a democratic organisation it is important that each Club has a number of positions, held by Club members, to ensure that the Club runs efficiently and effectively.

How do you get a role?

Members are usually voted into their role at the AGM. They will need to be 'proposed' and 'seconded' within the meeting for them to be given the responsibility.

What roles are available?

Roles will vary depending on the YFC you are a member of, and your age. The following are a suggestion of some of the roles that YFC's may have positions for:

- President
- Vice-President (any number)
- Advisory Committee (a small number)
- Club Leader (a small number)
- Junior Club Leader
- Chairman
- Vice-Chairman
- Treasurer
- Assistant Treasurer
- Secretary
- Minute Secretary
- Programme & Social Secretary / Events Officer
- Publicity / Press Officer
- Sports & Competitions Representative
- County Show Secretary
- Executive Committee Representative (up to 2)
- Activities Committee Representative (up to 2)
- Junior Committee Representative (up to 2)
- Club Groupings Representative (up to 2)
- County AGM Representative (up to 2)
- Club Committee (up to 5)



- Anti Bullying Officer
- Child Protection Officer
- Health & Safety Officer

What happens if I want to take on a role?

If you decide that you wish to take on a role, let your current Chairman know so that they can discuss it with their Vice-Chairman and arrange for you to be proposed at the next AGM.

The Final Word

It is important to complete the 'Annual Return of Club Officers' to WFYFC as soon as possible after the AGM. This will ensure that they have the correct information about all Club role holders so that they can send any information to the correct people.

If you get stuck or just need some help or advice, no problem - just ask someone. Other than that:

Good Luck!

