

Information Notes for the Junior Committee Representatives

What is a Junior Committee Representative?

Once every month WFYFC hold a Junior Meeting. Each Club has to send Representatives to make comments, suggestions and vote on items of discussion. Being a Representative means that YOU are representing your Club.

What is the Junior Committee?

The Junior Committee is responsible for suggesting competitions and events for members aged under 16 to the Activities Committee; organising specific events to raise funds for junior activities; providing an opportunity for Junior members to fully contribute to their programme of events; increasing involvement of Junior members; providing experience at a County level.

What do I have to do as a Representative?

As a Junior Committee Representative you have to:

- Attend the Junior meeting every month. If you cannot it is polite and fair to let County know and send your apologies. You can do this by either letting your Chairperson know, or by phoning County Office direct on 01905 621616. If you miss more than two consecutive meetings without giving your apologies you may be asked to resign.
- Before the Junior meeting, you should:
 - ✓ Read the agenda and the minutes of the previous meeting
 - ✓ Note any items on the agenda that need Club members ideas, suggestions, decisions and note any items from the minutes that should have been discussed by Club members
- During the Junior meeting, you should:
 - ✓ Listen to what is said
 - ✓ Pass on YOUR Clubs ideas, suggestions and decisions
 - ✓ Make a note of any decisions made and any things that need action or decisions from Club members before the next County meeting
- At the next Club meeting, you have to give a report. In the report you have to pass on the main points discussed at the Junior meeting, concisely and clearly, and comment what, as a Club, you have to discuss to take back to the next Junior meeting.

The Final Word

If you get stuck or just need some help or advice, no problem, just ask someone.

Other than that:

Good Luck!

