**WORCESTERSHIRE FEDERATION OF YOUNG FARMERS’ CLUBS**

**SITUATIONS VACANT COMPETITION 2016-17**

**VENUE:** Norbury Theatre, Norbury House, Friar Street, Droitwich, WR9 8ED

**DATE:** **Sunday, 5th February 2017. Booking in at 9am.**

**POINTS:** Awarded will count towards the County Championship Shield only.

**ENTRY FEE:** £10

**ENTRY FORMS:** Completed entry forms together with the correct Entry Fee must be returned to County Office by **Tuesday 3rd January 2017**

**REPRESENTATION:** Counties may enter one competitor per 600 members or part thereof.

Areas will be represented in the Final by one competitor per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 2, South West Area 2, South East Area 1 and Wales 2)

**OUTCOMES:** Communication, planning, presentationand personal development skills.

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Entry Form from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_YFC for the Situations Vacant Competition 2016-17.

Enclosed Fee: £10

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| --- | --- |
| **Name** | **Membership Number** |
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Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Club Officer)

 **This entry form to be completed and returned to County Office by Tuesday 3rd January 2017**

**NATIONAL FEDERATION OF YOUNG FARMERS’ CLUBS**

*Status FINAL*

*12 July 2016*

**Eliminator**

Competitions Programme 2016 - 17

**NFYFC Situations Vacant**

**16 to 21 years**

## R U L E S

**Competition Aim**

To encourage YFC members to work as an individual to prepare a Curriculum Vitae (CV) and Covering Letter for their chosen job advert. Prepare and take part in a competency based interview.

**Learning outcomes**

Communication, planning, presentationand personal development skills.

1. **VENUE**
	1. After Area Finals, the National Final will be held at the Competitions Day on Saturday 1st July, 2017 at the County Showground Stafford.
2. **REPRESENTATION**
	1. Counties may enter one competitor per 600 members or part thereof.
	2. Areas will be represented in the Final by one competitor per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 2, South West Area 2, South East Area 1 and Wales 2)
3. **ELIGIBILITY**
	1. **Competitors must be between the ages of 16 years of age and 21 years of age on 1 September 2016 and full members of a Club affiliated to the NFYFC. This means competitors have attained their 16th birthday on the 1st September 2016 and may be 22 on the day of the national final.**
4. **SUBSTITUTION**
	1. If the original winner at area final is unable to go to the national final, then the next highest placed competitor will represent the Area.
5. **PROCEDURE**
	1. The Competitor will be required to choose their own job advertisement to apply for, which is relevant to them. The advert must have been advertised within the last 12 months prior to the competition date. All Applicants must submit the original job advertisement with a reference as to where and when the advert was published together with a CV and covering letter.
	2. The CV must not be more than 2 sides of A4 paper.
	3. The Covering Letter must not be more than 1 side of A4 paper
	4. For the National Final, applications must be submitted to NFYFC no later than 13th June, 2016
	5. The Competitor will then be requested to attend an interview which will consist of specific questioning about the job being applied for and relevant requirements relating to the advertisement. Questions will also focus on life experiences and will be structured around the form “Tell me about a time when you .....“ (E.g: “Tell me about a time when you had to meet a deadline). Applicants should consider the Situation (What was happening), Task (What was required), Action (What did YOU do) and the Result (What was the outcome) when answering.
6. **SCALE OF MARKS**

CV 50

Covering Letter 50

Interview 100

* Knowledge of the Industry/Organisation
* Ability to answer questions concisely
* Overall Impression / Appearance / Presentation

**Total marks 200**

1. **AWARDS**
	1. ***Trophy*** and WFYFC Prize Card to the winner.
	2. WFYFC Prize Cards to competitors placed 2nd and 3rd.
	3. WFYFC Certificates of Achievement will be awarded to all competitors.